OFFICIAL GRANT PROPOSAL & FUNDING APPLICATION

The Digital Bridge: Community Tech & Digital Literacy Access Initiative

Applicant:	TechAccess Coalition Inc.	**Request:**	$60,000
Opportunity:	Workforce & Digital Equity Grant	**Timeline:**	12 Months

1. Executive Summary

The Digital Bridge Initiative addresses the profound technological divide affecting low-income and digitally underserved households in the region. Despite rapid economic shifts toward remote work and digital essential services, a significant percentage of local residents lack reliable computer hardware, high-speed connectivity, and core digital literacy skills. This project provides refurbished high-performance workstations, secure Wi-Fi access hubs, and structured, bilingual digital skills training. Over the 12-month grant period, the project distributes 100 refurbished computer kits, hosts 24 hands-on workshops, and directly trains 250 local participants.

2. Statement of Need

In target neighborhoods, limited access to modern computing technology creates severe barriers to employment, education, and healthcare access. Many residents rely solely on mobile smartphones for complex tasks like job applications, resume building, and managing telehealth appointments, putting them at a distinct economic disadvantage. Community members express a strong desire to upskill but lack access to structured guidance and reliable hardware. Without intervention, the digital divide widens income inequality.

3. Project Goals & Objectives

The primary goal is to bridge hardware and skill gaps preventing full participation in the modern digital economy.

- **Hardware Distribution:** Secure, refurbish, and distribute 100 fully equipped computer workstations (including monitors, peripherals, and secure operating systems) to qualifying households within the first 6 months.
- **Capacity Building & Training:** Conduct 24 progressive digital literacy workshops covering essential computer navigation, resume optimization, and online security for at least 250 participants.
- **Employment Outcomes:** Achieve a minimum 75% post-program certification rate, measuring tangible improvements in job application activity or digital confidence.

4. Implementation Plan (Phase 1 & 2)

Phase 1: Hardware Procurement & Curriculum Design (Months 1–3)
Partner with corporate donors to source decommissioned hardware; execute rigorous data wiping, hardware upgrades, and software provisioning.

Implementation Plan (Cont.)

Phase 2: Distribution Sprints & Workshop Launch (Months 4–9)
Roll out bi-weekly distribution events paired with initial setup tutorials for hardware recipients. Launch community workshop series at partnering neighborhood centers, providing printed reference guides and step-by-step digital resource packets.

Phase 3: Ongoing Support & Impact Evaluation (Months 10–12)
Provide a 6-month helpdesk support line for hardware recipients to ensure long-term device utility. Track participant progress, compile completion data, and publish the final impact report for stakeholders.

5. Evaluation & Success Metrics

To ensure absolute accountability and measurable return on investment, project success is evaluated using quantitative and qualitative data points:

- **Hardware Tracking:** Serial-number-level inventory logs confirming successful delivery and setup of all 100 computer workstations.
- **Workshop Attendance & Retention:** Attendance logs across all 24 training sessions, tracking unique participants and completion milestones.
- **Participant Outcome Surveys:** Pre- and post-program evaluations measuring self-reported technical proficiency, job application rates, and digital independence.

6. Budget Justification

The requested $60,000 in funding allocates directly toward high-impact operational necessities:

- **Hardware Refurbishment & Peripherals ($30,000):** Acquisition of replacement parts, SSD upgrades, commercial licensing, monitors, and security software suites for 100 workstations.
- **Curriculum Development & Documentation ($10,000):** Design, printing, and digital distribution of step-by-step workbook guides, training manuals, and reference sheets.
- **Program Staffing & Technical Support ($20,000):** Stipends for workshop instructors, technical setup leads, helpdesk coordination, and final impact report compilation.